

LAKE COUNTY FAIRGROUNDS AND EVENTS CENTER FARMERS' & FLEA MARKET
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OFFICE HOURS: M – F, 8 AM-5 PM (closed daily from 12 PM-1 PM for lunch, except on Thursdays)

The following rules and regulations are necessary for the orderly operation of the Market. The Market is operated by Lake County, under the supervision of the Agency for Economic Prosperity. These rules may be changed from time to time, as approved by the Board of County Commissioners.

RULES AND REGULATIONS

- **MARKET IS HELD EVERY THURSDAY BEGINNING AT 8:00 AM EXCLUDING HOLIDAYS**
- **MARKET IS CLOSED DURING THE OPERATION OF THE LAKE COUNTY FAIR**
- **CLOSING TIMES MAY VARY DEPENDING ON ACTIVITY AND WEATHER CONDITIONS**
- **MANAGEMENT RESERVES THE RIGHT TO ACCEPT/DECLINE VENDORS TO ACHIEVE A BALANCED MARKET MIX AND/OR BAR ANY VENDOR FROM THE GROUNDS**

1. MARKET HOURS:

- A. Vendors' gates are open from 6:00 AM to 7:45 AM. **ALL GATES CLOSE AT 7:45 AM TO VEHICULAR TRAFFIC.** Any space unoccupied by 7:45 AM may be rented to other parties. The grounds and buildings will close to vendors at 4:30 PM on Thursdays.
- B. Wednesday setup is allowed between 8:00 AM and 4:00 PM when there is no conflict with another event on the grounds.

2. VENDOR RENT:

- A. Rent must be paid in the Events Center Office or online using a credit card. All credit card transactions will include a 2% service fee. **NO REFUNDS OR RAINCHECKS WILL BE GIVEN.**
- B. Monthly vendors shall pay rent for the next month no later than the first Market day of the month for which the payment is owed. **It is the sole responsibility of the vendor to make payment in accordance with the stated rules. MONTHLY VENDORS PLEASE NOTE: IF YOUR RENT IS NOT PAID BY 5 PM ON THE FIRST MARKET DAY OF THE MONTH, YOUR SPACE WILL BE RELEASED FOR SOMEONE ELSE TO RENT.**
- C. Daily spaces for the next Market day are released for rental at 10:00 AM on Thursdays. Monthly spaces may be rented at any time.
- D. Booths may not be reserved in advance. All rentals must be paid beginning on the day the booth is reserved. No booths will be held or reserved without payment.
- E. No movement to other spaces without prior approval of the County is allowed. If a vendor "spreads out" or encroaches onto or uses another space that is vacant, the vendor shall pay for the additional space.
- F. Cash, money order, or cashier's check will be accepted for daily and monthly rent in the Events Center Office. Monthly rent may also be paid by personal or company check as long as the vendor completes the County's check acceptance form. Vendors may also pay with a credit card online, but credit card payments cannot be accepted in the office by Fairgrounds staff. Coins will not be accepted for payment of rent. Tax exempt rent must be paid by check; tax exempt verification required.

3. GENERAL RULES AND REGULATIONS:

- A. Firearms may be sold by authorized and licensed dealers only.
- B. Small animals not exceeding twenty (20) pounds may be offered for sale at the Market; veterinary health certificates must be kept on site for each animal. Animals must at all times be properly secured and cared for while on the premises and must not be left unattended for any reason. Cages must be cleaned frequently and waste properly disposed of off-premises.
- C. **Vendors are required to clean up their rental space at the close of business and must remove their trash and dispose of it properly off-premises. Vendors are not permitted to utilize the dumpsters located on the property.**
- D. Vendors are required to present proof of payment to be admitted to the grounds on Market Day. No vendor may enter the Market grounds on foot or in a vehicle before 8am without providing proof of payment for that Market day.
- E. Vendors must wear appropriate attire at all times, including but not limited to shoes and shirts.
- F. "Hawking" or loud or aggressive sales tactics will not be used by vendors who will be asked to leave

- without refund of any rental fees paid.
- G. Only consumable, food-related items are allowed in the midway and produce areas.
 - H. All vendors must adhere to the rules and laws published and enforced by federal, state, county, and city agencies. **ONLY PRODUCTS ALLOWED BY FEDERAL AND FLORIDA LAW MAY BE SOLD.** It is the vendors' duty to comply with the aforementioned agencies' regulations. Vendors can contact the Florida Department of Revenue at (352) 315-4470 for assistance.
 - I. The County is not responsible for any vendor's property at the Market. The County is not responsible for any liability arising out of the negligent acts of vendors or their employees or for any injuries sustained by employees of and/or vendors. Vendors should obtain adequate property, liability, and worker's compensation insurance to cover their property and liability. In the event the County is sued for any negligent acts of a vendor or their employees, the County shall subrogate against said vendor for the full amount of any loss paid.
 - J. Monthly vendors with indoor spaces may leave their booth set up from week to week when there is no conflict with another event on the grounds. All daily and outdoor vendors must pack up every week. Vendors in the Expo Hall, Clements Building, and Ashford Building are required to remove all of their property from the Fairgrounds when there is an event scheduled to use the building their booth is in. Property left onsite may be lost, damaged, or discarded. The quarterly schedule of events is available in the Events Center Office and shows upcoming event dates and the area being used. It is the vendor's responsibility to check the schedule regularly and be prepared to pack up when the building their booth is in has an event scheduled.
 - K. Electricity on the grounds is only to be used on Market day. Vendors must unplug all fans, radios, refrigerators, lights, etc. before leaving their booths at close of business. Vendors may not use nails, screws, staples, push pins, etc. on their tables, chairs, or booth walls. Do not damage County property, buildings, or grounds in any way.
 - L. All vendors must complete the Vendor Agreement in its entirety and provide the executed Agreement to Fairgrounds staff prior to renting a vendor space. Any time substantive changes are made to the Market Rules and Regulations, all vendors will be required to sign a new Vendor Agreement prior to renting a vendor space.

The following are STRICTLY PROHIBITED at the Market: sale of age-restricted consumables including but not limited to alcoholic beverages and smokable compounds, smoking within the fenced area of the Fairgrounds, pornographic materials, profanity, parking a vehicle within any building or fire lane, parking a vehicle in the midway, any vehicle movement other than County vehicles while the Market is open to the public (7:45 AM thru Market close), overnight camping or parking by vendors, bottled gas within any building, use of County-owned tables and chairs outside of buildings, subletting or borrowing/lending of spaces, pets with the exception of service animals.

Violation of any of the above rules and regulations could result in suspension or a permanent prohibition from renting space at the Market. We thank you for your continual support and cooperation. Please contact the office if you have any questions or suggestions.

| Space | | Winter Rate | Summer Rate |
|--|-----------------------|---------------|-------------|
| | | OCTOBER – MAY | JUNE-SEPT. |
| Outside Spaces | | \$13 | \$8 |
| Fence Line | | \$14 | \$9 |
| Clements & Ashford Building | | \$14 | \$9 |
| Expo Hall | | \$16 | \$10 |
| | ½ Space | \$8 | \$5 |
| | A, B, C, D | \$31 | \$19 |
| LaRoe & Mayo Pavilion | | \$14 | \$9 |
| | ½ Space | \$7 | \$4 |
| Food | | | |
| | Outside | \$42 | \$16 |
| | Expo Hall | \$39 | \$16 |
| | Clements Bldg. | \$39 | \$16 |
| Extra Tables (indoor spaces only) | | \$5 | \$5 |